



The Complete Book of Perfect Phrases Book for Effective Managers (Perfect Phrases Series)

By Douglas Max, Robert Bacal, Harriet Diamond, Linda Eve Diamond

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The average manager doesn't have time to take classes or read lengthy volumes on managing techniques. Instead, you need to know *right now* what to say to coach and motivate your employees. With hundreds of ready-to-use phrases you can use in a wide variety of situations, *The Complete Book of Perfect Phrases for Managers* is the ultimate reference for motivating, managing, and growing employees.

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Editorial Review

About the Author

Robert Bacal is the best-selling author of *Perfect Phrases for Performance Reviews* and owns his own consulting firm.

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Linda Eve Diamond is a writer and editor for Diamond Associates with over a decade of experience in corporate training.

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